

FY2026 Community Project Funding Appropriations Request Form

Congressman Kevin Kiley

Deadline: March 21, 2025

Thank you for your interest in the Fiscal Year 2026 Congressional appropriations process. We will be accepting two types of appropriations requests. We will be accepting two types of appropriations requests. The first are **programmatic/language requests**. These requests are for Congress to fund an authorized federal program at a specific level or include language directing a federal agency to carry out a program in a certain way. The second are **Community Project Funding requests**. These requests are to allocate funds for a specific project by a non-federal government entity or not-for-profit organization in district.

If you are interested in submitting a Community Project Funding request, please fill out this form as completely as possible for **each request that you want considered**. To adhere to Appropriations Committee deadlines, electronic copies of this form, in **Word format**, should be sent no later than close of business on **March 21, 2025**. Due to the high volume of requests, we cannot guarantee your request will be supported, but we will evaluate all requests and be sure to reach out with any questions. Early submissions are welcome and appreciated.

Criteria and guidance can be found here: (<https://appropriations.house.gov/committee-activity/fy25-member-request-guidance>). This guidance is from the previous fiscal year and is subject to change for FY2026. Please consult the guidance prior to submitting a proposal to find out if your project is eligible. Congressman Kiley will only accept proposals for projects within his district.

In FY22-FY25, the Committee limited CPF funding to public and not-for-profit entities, i.e., private businesses and other for-profit entities are not eligible for CPF funding. In FY25, not-for-profits eligibility was extremely limited. In the previous fiscal years, a random sample of projects were audited by the Government Accountability Office after funding was made available.

All CPF projects must comply with these rules and requirements. Additionally, the Office of Congressman Kevin Kiley requires that applicants submit at least two letters of support from third parties within the community (or communities) that would benefit from the project if funded. These letters must clearly communicate the benefits that the project would confer upon the community/communities. Should a specific account require a letter of support from a State, Tribal, or local agency, that letter may count towards the two letter requirement.

If you are submitting multiple applications, please put together a cover letter listing all your requests.

Completed forms should be sent to AppropriationsKiley@mail.house.gov. Please attach all letters to a single email and submit using the following format in the subject line:

"Community Project Funding [Requesting Entity Name] - [Project Name]"

If you have any questions regarding Community Project Funding requests, please email james.zandstra@mail.house.gov.

Please provide the following information:

1. Contact Information For Main POC and Secondary POC:

- a. Name:
- b. Title:
- c. Phone:
- d. Email:
- e. Address:

- f. Name:
- g. Title:
- h. Phone:
- i. Email:
- j. Address:

2. If you are a part of a lobbying organization and making the request on behalf of a client, please list your contact information here:

- a. Name:
- b. Phone:
- c. Email:
- d. Address:

3. Name of Requesting Entity of Organization

4. Location of Requesting Entity or Organization

5. Project Name

6. Physical Location/Address Of The Project

7. Amount Requested

8. What is the total cost of the project?

9. Briefly describe what the project is and what the funding would be used for

10. How does this program impact CA-03 and/or California in general? Please be specific as possible.

11. Why is this a good use of taxpayer dollars?

12. Is the entity requesting the funding a government entity? If yes, State or Local, and what department/agency?

13. Has this project received any previous federal funding? If so, how much and from where (department and grant name)?

14. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would the expected date of obligation?

15. Estimated start and completion dates?

16. Has the request been submitted in another related agency? If yes, which one?

17. Does the project have other public (federal, state, local) and/or private funds committed for forecasted costs related to operations and maintenance? If so, what is the source and amount of those funds?

18. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?

19. What would the cost-share be between Federal funding and outside/state & local funding? If a state/local match is required are you able to commit to providing the match?

20. Federal agency to administer the funding:

21. Is the Project Shovel Ready?

22. Has the project received previous Federal funding? If so, how much and which public law (e.g., appropriations act or authorization act) provided it? Include both formula funds and any discretionary grants.